

**Minutes of Meeting
BOARD FOR CONTRACTORS
INFORMAL FACT-FINDING CONFERENCES
December 18, 2007 (9:00 a.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Jack Miller, Board member, presided. No other Board members were present.

Doug Schroder appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim
Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant
A = Applicant
R = Respondent/Regulant
W = Witness
Atty = Attorney

Participants

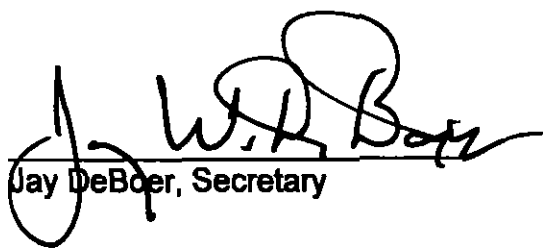
- | | |
|---|---|
| 1. Total Home Maintenance Inc
File Number 2007-02375 (Disc) | |
| 2. Jeffrey Donnell Person
t/a JD's First Class Contracting
File Number 2007-03526 (Disc) | Jeffrey Person – R
Edward A. Kelly - R |
| 3. Sunrise Premier Pools of VA Inc.
File Number 2007-03436 (Disc) | Peter McCambridge – R |
| 4. Mike Kerrigan
t/a Commercial Coatings or Kerrigan Painting
File Number 2007-02806 (Disc) | James Barnett – C
Francis Barnett - C |

The meeting adjourned at 11:34 a.m.

BOARD FOR CONTRACTORS



Mark D. Kinser, Chairman



Jay DeBoer, Secretary

COPY TESTE:

Custodian of Records

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Jack E. Miller
2. Title: Presiding Board Member
3. Agency: Board for Contractors
4. Transaction: Informal Fact-Finding Conferences on Tuesday,
December 18, 2007
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

~~(b) I am able to participate in this transaction fairly, objectively, and in the public interest.~~


Signature

12-18-07
Date